



Summer Lead Teacher Job Description

POSITION SUMMARY:

Horizons at Greene Street Friends School is seeking a dynamic and effective **Lead Teacher (grades may vary between K-5th grade for Summer 2021)** to join our team this summer. The ideal candidate will have experience teaching language arts, mathematics, social studies, and science, as well as a strong classroom management and curriculum design skills. We are looking for a talented, passionate, caring professional who will work collaboratively alongside an outstanding teaching team and administrative staff to fulfill the Horizons mission and create a fun, inclusive, inspiring and educational summer experience for a class of 16 students. The Lead Teacher will work with a teaching assistant and a reading specialist and will be supported by the Program Director.

This is a summer position taking place from June 28 – August 6, 2021. Hours are Monday through Friday, 7:45 am to 3:30 pm. The program takes place on the campus of Greene Street Friends School in the Germantown neighborhood of Philadelphia.

ORGANIZATIONAL BACKGROUND

Based on an award-winning and time-tested national model, Horizons at Greene Street Friends is a longitudinal summer enrichment program that is designed to prevent summer learning loss among students from under-resourced communities. Over the course of six weeks, students are fully immersed in a summer experience that combines academic instruction, experiential learning opportunities and swim lessons. Our program is rounded out by project-based learning that helps students to think critically, and a life skills curriculum aimed at growing social-emotional competencies.

While many students lose 2-3 months of learning during the summer, students in our program have consistently gained math and reading skills each summer, increasing their preparedness to return to school in September. Nationally, 91% of Horizons students attend college or a post-secondary program.

A longitudinal program, participants begin the program in kindergarten and return each year through eighth grade, creating an opportunity for deep, long-term relationships with students and their families. This summer, we will serve 90+ students in grades K-5.

It is our hope that Horizons summer staff members will return to the program for more than one summer as we continue to support our students and foster meaningful connections with our families and their students.

ESSENTIAL JOB FUNCTIONS:

The Lead Teacher will:

- Design and teach high quality, culturally responsive, project-based curriculum and engage students in learning language arts, math, and science throughout our 6-week summer enrichment program.
- Plan and lead fun, community-building games and enriching experiential learning opportunities.
- Accompany/engage with students in their swimming lessons and field trips.
- Lead the Horizons staff in identifying individual students' learning profiles, building on each youth's academic strengths and coordinating resources and activities to best address his/her areas of need.
- Participate in daily meals with the students,
- Attend weekly faculty check-ins and scheduled trainings
- Participate in orientation and teacher work days to the start of the program to learn about norms, programming, and prepare classrooms for the summer
- Collaborate with and mentor the assistant teacher(s) and work with staff to review assessment data and align curriculum across subject areas.
- Develop and nurture a safe, respectful, challenging and **fun** learning environment.
- Assist in evaluating program effectiveness (through surveys and feedback cycles)
- Help maintain ongoing communication with parents, caregivers and school year teachers
- Maintain open dialogue and communication with Executive Director as needed to accomplish goals and/or problem-solve
- In collaboration with the Executive Director, provide ongoing input into this job description as the position unfolds to keep this job description as accurate as possible.

QUALIFICATIONS:

In addition to a strong commitment to the Horizons mission, this position requires a balance of knowledge of best practices and practical experience with and proficiency in the skills of instruction. The ideal candidate for the Lead Teacher position must be flexible, well organized, capable of taking initiative, and full of enthusiasm for both teaching and learning.

HOW TO APPLY:

Please upload a resume and cover letter, outlining your interest, skills and experience (MS Word or PDF format) to Malia Neal, Director of Horizons at Greene Street Friends School at mneal@greenestreetfriends.org with subject line "Horizons Lead Teacher".

Horizons at Greene Street Friends School is an equal opportunity employer.

For more information about HGSFS, please visit

www.horizonsgreenestreetfriends.org, www.facebook.com/horizonsgreenestreetfriends, and www.instagram.com/horizonsgreenestreetfriends.